

Power of Attorney registration support form

You can use this form in conjunction with registering a Power of Attorney with us if you are doing one or more of the following:

- Confirming correspondence address
- Notifying us of change of client address
- Providing Power of Attorney identity details
- Providing the LPA access code and need to provide details of restrictions

Please fill out Section A in all cases.

Section A: Client details (donor/account holder)

Please provide the client's Janus Henderson account number(s).

Account number(s)	

Please include client details attached to the account number(s) above

Title (Mr/Mrs/Miss/Ms/etc)	Surname	
First name (s)		
Address		
Country	Postcode	
Date of birth (dd/mm/yyyy)		
National Insurance number (if known)		

Please indicate if the client you are Attorney for still has mental capacity to manage their finances. Tick appropriate box:
(Only tick if this is for a Lasting Power of Attorney.)

Client still has capacity ☐	Client does not have capacity ☐
--	--

Section B: Correspondence address

To make sure we send correspondence to the correct address, please confirm which details we should register. We can:

- Keep the address of the client (account holder) for correspondence – all correspondence will be sent to the client.
- Change the correspondence to the address of the selected lead Attorney – this means the majority of correspondence will be sent to the Attorney; however, some non-account specific details may be sent to the client at their registered address. Please note, we only send correspondence to one Attorney (the lead Attorney) unless instructed otherwise.

Please tick only ONE box below

Keep the address of the client for correspondence ☐	Change the correspondence address to the lead Attorney ☐
--	---

Power of Attorney: How to add a Power of Attorney to an account

Please provide the details of the lead Attorney below:

Title (Mr/Mrs/Miss/Ms/etc)	Surname	
First name (s)		
Company name (if applicable)		
Address		
Country	Postcode	
Email		

Section C: Change of client address

If the client has moved address and you have not notified us of this change, please include their new details below. If their new address is a care home, we will need a letter from the manager of the care home on their headed paper confirming that the client is a resident.

Title (Mr/Mrs/Miss/Ms/etc)	Surname	
First name (s)		
Old Address		
Country	Postcode	
New Address		
Country	Postcode	

Under UK law (Anti-Money Laundering Regulations), we are required to identify and verify our clients. If you have completed the above change of address the account holder will be subject to verification via electronic means where possible, otherwise we may require documentary evidence. We will contact you if the electronic verification is unsuccessful and explain how you can send identification documents to us.

Section D: Providing Power of Attorney details

Under UK law (Anti-Money Laundering Regulations), we are required to identify and verify our clients. When a Power of Attorney is registered on an account it allows the attorney to act on behalf of the account holder, and as such the Attorney is also a client of ours who must be verified in addition to the account holder.

To allow us to attempt to verify your details electronically please provide the below information. You should include details of every Attorney below, including those of the lead Attorney. If there are more than three Attorneys, please use the Additional Notes section.

Attorney 1

Title (Mr/Mrs/Miss/Ms/etc)	Surname	
First name (s)		
Company name (if applicable)		
Address		
Country	Postcode	
Date of birth (dd/mm/yyyy)		
Email		
Signature		
Date		

Attorney 2 (if applicable)

Title (Mr/Mrs/Miss/Ms/etc)	Surname	
First name (s)		
Company name (if applicable)		
Address		
Country	Postcode	
Date of birth (dd/mm/yyyy)		
Email		
Signature		
Date		

Attorney 3 (if applicable)

Title (Mr/Mrs/Miss/Ms/etc)	Surname	
First name (s)		
Company name (if applicable)		

Address			
Country		Postcode	
Date of birth (dd/mm/yyyy)			
Email			
Signature			
Date			

Section E: Lasting Power of Attorney access code

You only need to complete this section if you are not sending a paper copy.

LPA access code	V												
-----------------	---	--	--	--	--	--	--	--	--	--	--	--	--

If there are any restrictions in place as part of the Power of Attorney, please include these in the box below and provide as much detail as possible:

Section F: Additional Notes

Please use this section if you need more space to complete Section D or E.

Data privacy

How we use your personal information

At Janus Henderson, maintaining your privacy is important. We will only collect personal information from you that is necessary in relation to the product or service you have requested from us, and to comply with any legal or regulatory requirements. How we use that information and your rights are set out in our privacy policy.

For our full privacy policy, please visit www.janushenderson.com/en-gb/investor/privacy-policy

We accept the original Power of Attorney, a certified copy, or, for a registered Lasting Power of Attorney, an LPA access code. If you provide a certified copy, including by digital upload, it must be certified by a solicitor, notary public or other professional acceptable to us. For more information on how to certify a document please refer to the "Power of Attorney Guide" which is in the FAQ section of our website www.janushenderson.com/en-gb/investor/resources/faqs/

Once completed, either upload your completed form digitally using the upload facility on the Janus Henderson website, together with a certified copy of the Power of Attorney document or LPA access code where applicable, or return it by post with the original or a certified copy of the Power of Attorney document to:

Janus Henderson Investors, PO Box 9023, Chelmsford, CM99 2WB.

You can upload this form and a certified copy of the Power of Attorney document using the upload facility on this link at <https://www.janushenderson.com/en-gb/investor/>. On the bottom left-hand side click on the orange button 'Upload here' and fill in the details. In the box marked Document Type, please select "Power of Attorney (POA)" from the drop-down options.

Contact details

If you are unsure about anything we will try to help. You can contact us in one of the following ways::



BY PHONE:

From the UK: **0800 832 832**

From abroad: **+44 1268 448 639**

(9:00am – 5:30pm Monday-Friday)

We may record telephone calls for our mutual protection, to improve customer service and for regulatory record keeping purposes.



EMAIL:

support@janushenderson.com



WEBSITE:

www.janushenderson.com/en-gb/investor

There is a document upload facility available at the bottom left and a web chat facility available at the bottom right on the website.

FOR MORE INFORMATION, PLEASE VISIT JANUSHENDERSON.COM

Janus Henderson
— INVESTORS —

Important information

The value of an investment and the income from it can fall as well as rise and investors may not get back the amount originally invested. Nothing in this document is intended to or should be construed as advice. This document is not a recommendation to sell or purchase any investment. It does not form part of any contract for the sale or purchase of any investment. Tax assumptions and reliefs depend upon an investor's particular circumstances and may change if those circumstances or the law change. We may record telephone calls for our mutual protection, to improve customer service and for regulatory record keeping purposes.

Issued by Janus Henderson Investors. Janus Henderson Investors is the name under which investment products and services are provided by Janus Henderson Investors International Limited (reg. no. 3594615), Janus Henderson Investors UK Limited (reg. no. 906355), Janus Henderson Fund Management UK Limited (reg. no. 2678531), Tabula Investment Management Limited (reg. no. 11286661), (each registered in England and Wales at 201 Bishopsgate, London EC2M 3AE and regulated by the Financial Conduct Authority) and Janus Henderson Investors Europe S.A. (reg. no. B22848 at 78, Avenue de la Liberté, L-1930 Luxembourg, Luxembourg and regulated by the Commission de Surveillance du Secteur Financier).

Janus Henderson® and any other trademarks used herein are trademarks of Janus Henderson Group Ltd. or one of its subsidiaries.
©Janus Henderson Group Ltd.